



# Chicago Area Waterways CHLORIDE WORKGROUP

## Microsoft Teams Meeting June 21, 2023, 1:00PM Meeting Minutes

Meeting opened by John Schaefer, President at 1:01pm

- Welcome and Introductions
- Approval of March 2023 Meeting Minutes
  - Motion to approve by Edgar Cano (City of Evanston), Second by Mike Cramer (South Holland)
  - Poll launched in meeting, motion passed
- Board Member and Officer Elections
  - Board Member and Officer Slate:
    - President: John Schaefer – Village of Homewood
    - Vice President: Edgar Cano – City of Evanston
    - Treasurer/Secretary: Joel Van Essen – Village of Orland Park
    - At-Large: Ed Staudacher – MWRDGC
    - At-Large: Pat Bonham – City of Chicago
    - At-Large: Vacant
    - At-Large: Vacant
  - Motion to approve by Edgar Cano (City of Evanston), Second by John Brunke (Village of Flossmoor)
  - Poll launched in meeting, motion passed
- Bylaws Update
  - Bylaws update presented to change the wording of how expenses under \$10,000 are able to be approved by the board so that it reflected expenses that are included in the CAWCW annual budget vs expenses which are an emergency.
  - Article V Officers and Executive Board  
Section 8. CAWCW actions shall be decided by consensus at CAWCW meetings whenever feasible. The Executive Board may authorize expenditures less than \$10,000 which are ~~an emergency~~ included in the CAWCW budget and cannot be delayed for review at a CAWCW meeting.
  - Motion to approve by Edgar Cano (City of Evanston), second by Ed Staudacher (MWRDGC)
  - Poll launched in meeting, motion passed



## Chicago Area Waterways CHLORIDE WORKGROUP

- FY 2023-2024 Budget and Dues
  - Budget and Dues were shared in the meeting packet ahead of the meeting and were presented to the workgroup for discussion/questions.
  - Motion to approve by Edgar Cano (City of Evanston), second by Mike Cramer (South Holland)
  - Poll launched in meeting, motion passed
- Staffing Agreement
  - Staffing agreement was shared in the meeting packet and the highlights were presented at the meeting and are included in the meeting slides.
  - Motion to approve by Edgar Cano (City of Evanston), second by Mike Cramer (South Holland) and Ed Staudacher (MWRDGC)
  - Poll launched in meeting, motion passed
- Salt Smart and You Exhibit Update
  - Staff shared that quotes were coming back higher than expected and staff are still looking for the best deal for the workgroup. Because the next workgroup meeting won't be until September, to help expedite the process of getting the exhibit, staff suggests the workgroup vote on a do not exceed amount of \$4,500 and have the board approve the final amount.
  - Motion to approve by Edgar Cano (City of Evanston), second by Joel Van Essen (Village of Orland Park)
  - Poll launched in meeting, motion passed
- TLWQS Update
  - Staff shared that some communities were issued duplicate TLWQS permits, staff have worked with IEPA to come to a solution for the situation and will be reaching out the affect communities with the solution.
  - Reminder that if your organization has a duplicative TLWQS permit and you want to do one annual report, make sure both permit numbers are on the report
  - Reminder that the Annual Report is due July 1, 2023 and that all organizations need to use the report template from the workgroup
  - Other reminders: Annual Training and Calibration needs to be completed by November 30<sup>th</sup> each year
- BMPs Discussion



## Chicago Area Waterways CHLORIDE WORKGROUP

- Questions were raised to the workgroup about how to meet BMP 16/H regarding collecting runoff from working areas and reusing runoff/wash water for brine. Members discussed and shared how they were planning to meet this BMP and general consensus was most communities were building it into capital improvements to facilities. Some concerns were raised over hydrocarbons in the runoff/wash water and spraying that back on the roads.
- Training Opportunities
  - Virtual Deicing Workshops are coming this fall – see the save the date in the meeting packet for details
  - NE Illinois Salt Conference is tentatively being planned for September, more details to follow
  - Request to have a calendar of training opportunities on the website
- Workgroup Member Check-In
  - Question about email from IEPA with schedule – staff responded they followed up with IEPA and IEPA is supposed to send a follow up email to everyone that it should be covered as part of your PMP.
  - Question
- 2023-2024 In-Person Workgroup Meetings
  - Workgroup meetings will be moving to in-person starting in September
  - Need Meeting Hosts for December, March, June, staff will reach out for hosts
    - Dates:
      1. September – Tentatively Week of September 11th, Will Overlap with the Salt Conference Date
      2. December 13<sup>th</sup>, 1pm – Moved from December 20<sup>th</sup> due to Holiday
      3. March 20<sup>th</sup>, 1pm
      4. June 19<sup>th</sup>, 1pm – Annual Meeting
    - Wilmette volunteered to host a meeting

Meeting closed by John Schaefer, President at 2:15pm